



## Privacy Policy

### 1. An overview of data protection

#### General Information

Protecting your personal information is of great importance to us. The following information will give an overview of what happens to your personal data when you visit our website.

Personal data is any information that may be used to identify you as an individual. This includes information such as name, address, phone number, e-mail address, and so on. To use our website, it is generally not necessary that you disclose any personal data. However, in certain cases we may need your name, e-mail address and other information so that we may provide the services you require. The same applies for sending information material and ordered items or for answering individual queries. We will inform you accordingly wherever this is necessary. Furthermore, we only store and process the data that you voluntarily or automatically disclose to us.

If you make use of our services, we will normally only collect the data that is need to perform the required services. If we request further data from you, that data is entirely voluntary. Processing of personal data is only carried out for the purpose of performing the service requested and to protect our own legitimate business interests.

Detailed information on the subject of data protection can be found in our privacy policy found below.

#### Data collection on our website

##### **Who is responsible for the data collection on this website?**

Responsible according to the General Data Protection Regulation (GDPR), equivalent data protection regulations in EU Member States and other regulations dealing with data protection is:

Helmut Hachtel GmbH  
74523 Schwäbisch Hall

Telefon: +49 (0)791/950 95-0  
Telefax: +49 (0)791/950 95-50  
eMail: [info@glas-hachtel.de](mailto:info@glas-hachtel.de)  
Internet: [www.glas-hachtel.de](http://www.glas-hachtel.de)

##### **How do we collect your data?**

Some data is collected when you provide it to us. This could, for example, be data you enter on a contact form.

Other data is collected automatically by our IT systems when you visit the website. This data is primarily technical data such as your browser and operating system or the time when accessing the website. Collection of this data occurs automatically as soon as you visit our website.

##### **What do we use your data for?**

Part of the data is collected to ensure the proper functioning of the website. Other data can be used to analyze how visitors use the site.

## What rights do you have regarding your data?

You always have the right to request information about your stored data, its origin, its recipients, and the purpose of its collection at no charge. You also have the right to request that it be corrected, blocked, or deleted. You can contact us at any time using the address given in the legal notice if you have further questions about the issue of privacy and data protection. You may also file a complaint with the competent regulatory authorities.

### Analytics and third-party tools

When visiting our website, statistical analyses may be made of your surfing behavior. This happens primarily using cookies and analyzing tools. The analysis of your surfing behavior is normally anonymous, i.e.

the surfing behavior cannot be linked to you. You can object to this analysis or prevent it by not using certain tools. Detailed information can be found in the following privacy policy.

You can object to this analysis. We will inform you below about how to exercise your options in this regard.

## 2. General and mandatory information

### Data protection

The operators of this website take the protection of your personal data very seriously. We treat your personal data confidentially and in accordance with the statutory data protection regulations as well as this privacy policy.

If you use this website, various pieces of personal data will be collected. Personal information is any data with which you could be personally identified. This privacy policy explains what information we collect and what we use it for. It also explains how and for what purpose this happens.

Please note that data transmitted via the internet (e.g. via email communication) may be subject to security breaches. Complete protection of your data from third-party access is not possible.

### Revocation of your consent to the processing of your data

Many data processing operations are only possible with your explicit consent. You may revoke your consent at any time with future effect. An informal email making this request is sufficient. The data processed before we receive your request may still be legally processed.

### Right to file complaints with regulatory authorities

If there has been a breach of data protection legislation, the person affected may file a complaint with the competent regulatory authorities. The competent regulatory authority for matters related to data protection legislation is the data protection officer of the German state in which our company is headquartered. A list of data protection officers and their contact details can be found at the following link: [https://www.bfdi.bund.de/DE/Infothek/Anschriften\\_Links/anschriften\\_links-node.html](https://www.bfdi.bund.de/DE/Infothek/Anschriften_Links/anschriften_links-node.html).

### Right to data portability

You have the right to have the data, which we process automatically based on your consent or in fulfillment of a contract, delivered to yourself or to a third party in a standard, machine-readable format. If you require the direct transfer of data to another responsible party, this will only be done as far as technically possible.

## SSL or TLS encryption

This site uses SSL or TLS encryption for security reasons and for the protection of the transmission of confidential content, such as the inquiries you send to us as the site operator. You can recognize an encrypted connection in your browser's address line when it changes from "http://" to "https://" and the lock icon is displayed in your browser's address bar.

If SSL or TLS encryption is activated, the data you transfer to us cannot be read by third parties.

## Information, blocking, deletion

As permitted by law, you have the right to request information, any time and free of charge, about any of your personal data that is stored as well as its origin, the recipient and the purpose of data processing. If applicable you also have the right to have this data corrected, blocked or deleted. You can contact us at any time using the address given in our legal notice or contact our privacy coordinator at [datenschutz@glas-hachtel.de](mailto:datenschutz@glas-hachtel.de) if you have further questions on the topic of personal data.

## Opposition to promotional emails

We hereby expressly prohibit the use of our contact data published in the context of website legal notice requirements with regard to sending promotional and informational materials not explicitly requested. The website operator reserves the right to take specific legal action if unsolicited advertising material, such as email spam, is received.

## 3. Data protection officer

### Statutory data protection officer

We have appointed a data protection officer for our company. If you have any questions concerning data protection, please feel free to contact our privacy coordinator at [datenschutz@glas-hachtel.de](mailto:datenschutz@glas-hachtel.de)

## 4. Data collection on our website

### Cookies

Some of our web pages use cookies. Cookies do not harm your computer and do not contain any viruses. Cookies help make our website more user-friendly, efficient, and secure. Cookies are small text files that are stored on your computer and saved by your browser.

Most of the cookies we use are so-called "session cookies." They are automatically deleted after your visit. Other cookies remain in your device's memory until you delete them. These cookies make it possible to recognize your browser when you next visit the site.

You can configure your browser to inform you about the use of cookies so that you can decide on a case-by-case basis whether to accept or reject a cookie. Alternatively, your browser can be configured to automatically accept cookies under certain conditions or to always reject them, or to automatically delete cookies when closing your browser. Disabling cookies may limit the functionality of this website.

Cookies which are necessary to allow electronic communications or to provide certain functions you wish to use (such as the shopping cart) are stored pursuant to Art. 6 paragraph 1, letter f of DSGVO. The website operator has a legitimate interest in the storage of cookies to ensure an optimized service provided free of technical errors. If other cookies (such as those used to analyze your surfing behavior) are also stored, they will be treated separately in this privacy policy.

## Server log files

The website provider automatically collects and stores information that your browser automatically transmits to us in "server log files". These are:

- Browser type and browser version
- Operating system used
- Referrer URL
- Host name of the accessing computer
- Time of the server request
- IP address

This data will not be combined with data from other sources.

The basis for data processing is Art. 6 (1) (f) DSGVO. The website operator has a legitimate interest to ensure an optimized service provided free of technical errors. Therefore, server log files have to be stored.

## 5. Plugins and tools

### Google Web Fonts

For uniform representation of fonts, this page uses web fonts provided by Google. When you open a page, your browser loads the required web fonts into your browser cache to display texts and fonts correctly.

For this purpose, your browser has to establish a direct connection to Google servers. Google thus becomes aware that our web page was accessed via your IP address. The use of Google Web fonts is done in the interest of a uniform and attractive presentation of our website. This constitutes a justified interest pursuant to Art. 6 (1) (f) DSGVO.

If your browser does not support web fonts, a standard font is used by your computer.

Further information about handling user data, can be found at <https://developers.google.com/fonts/faq> and in Google's privacy policy at <https://www.google.com/policies/privacy/>.

### Google Maps

This site uses the Google Maps map service via an API. It is operated by Google Inc., 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA.

To use Google Maps, it is necessary to save your IP address. This information is generally transmitted to a Google server in the USA and stored there. The provider of this site has no influence on this data transfer.

The use of Google Maps is in the interest of making our website appealing and to facilitate the location of places specified by us on the website. This constitutes a justified interest pursuant to Art. 6 (1) (f) DSGVO.

Further information about handling user data, can be found in the data protection declaration of Google at <https://www.google.de/intl/de/policies/privacy/>.

## 6. Data protection for applications and application procedure

The party responsible for processing personal data collects and processes the information for the purpose of executing the application procedure. The processing can also occur electronically, especially if an applicant sends application documents via e-mail or web forms. Only persons that are actively

involved in the applications procedure have access to this data. No data will be passed on to third parties outside of the applications process.

If a contract of employment is reached between the company and the applicant, the transmitted data needed for the handling of the employment relationship is stored in accordance with statutory regulations. If no contract of employment is reached, the application documents will be deleted three months after the notification of the decision, as long as no justified interests of the party responsible for the processing oppose to the deletion. Other justified interests in this case include the burden of proof in legal proceedings according to the General Equal Treatment Act (AGG).

You can revoke your permission to storing and processing your application details as well as have all data deleted at any time. Please feel free to reapply at any time.

#### 7. Persons under the age of 18

Persons under the age of 18 should not provide us with any personal data without the consent of a parent or guardian. We do not request personal data from persons under the age of 18, neither do we collect such data nor forward it to third parties.

#### 8. Disclaimer for the content of linked external sites

This privacy statement does not extend to the use of any external links that may be included on our websites. If we include links, we endeavor to ensure that they also comply with our data protection and security standards. However, we have no control over the compliance of other website providers with data protection and security provisions. We therefore ask you to refer to the websites of the providers concerned for information on their own privacy policies.

#### 9. Changes to our data protection provisions

We reserve the right to amend our security and data protection measures if this is necessitated by technological developments. In this case, we will also adjust our privacy information accordingly. Please therefore ensure that you are referring to the most up-to-date version of our privacy statement.

Source: [erecht24](#), with own adjustments